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Neuadd y Sir
Y Rhadyr
Brynbuga
NP15 1GA

County Hall
Rhadyr
Usk
NP15 1GA

Tuesday, 26 July 2022

Dear Councillor

INDIVIDUAL CABINET MEMBER DECISIONS

Notice is hereby given that the following decisions made by a member of the cabinet will be made on Wednesday, 3 August 2022.

1. **WELSH CHURCH FUND WORKING GROUP** 1 - 16

Division/Wards Affected: All Wards
CABINET MEMBER: County Councillor Rachel Garrick

AUTHOR: David Jarrett – Senior Accountant – Central Finance
Business Support

CONTACT DETAILS

Tel. 01633 644657
e-mail: davejarrett@monmouthshire.gov.uk

2. **PROPOSED AMENDMENT TO SECONDARY SCHOOL CATCHMENT AREAS** 17 - 40

Division/Wards Affected: All Wards
CABINET MEMBER: County Councillor Martyn Groucutt

AUTHOR:
Matt Jones, Access Unit Manager

CONTACT DETAILS:

Tel: 01633 644585
E-mail: matthewdjones@monmouthshire.gov.uk

Yours sincerely,

Paul Matthews
Chief Executive

CABINET PORTFOLIOS

County Councillor	Area of Responsibility	Ward
Mary Ann Brocklesby	<p>Leader Lead Officer – Paul Matthews, Matthew Gatehouse</p> <p>Whole Authority Strategy and Direction Whole authority performance review and evaluation Cardiff City Region Joint Cabinet Regional working Government relations WLGA, LGA and Public Service Board</p>	Llanelly
Paul Griffiths	<p>Cabinet Member for a Sustainable Economy and Deputy Leader Lead Officer – Frances O'Brien</p> <p>Economic resilience and Sustainability focus towards foundational economy Local Development Plan and Strategic Development Plan Town Centre and neighbourhood investment and Stewardship Development Management and Building Control Skills and Employment including green jobs and apprenticeships Broadband connectivity Trading Standards, Environmental Health, Public Health, Licensing</p>	Chepstow Castle & Larkfield
Rachel Garrick	<p>Cabinet Member for Resources Lead Officers – Peter Davies, Frances O'Brien, Matthew Phillips, Jane Rodgers</p> <p>Finance Developing and proposing the budget to Council Digital and Information technology Human Resources, Payroll, Health and Safety Strategic Procurement – promoting localism Land and Buildings Property Maintenance and management Fleet Management Emergency Planning</p>	Caldicot Castle

Martyn Groucutt	<p>Cabinet Member for Education Lead Officers – Will McLean, Ian Saunders</p> <p>Early Years Education All age statutory education Additional learning needs / Inclusion Post 16 and adult education School Standards & Improvement Community learning 21st Century Schools Programme Youth service</p>	Lansdown
Sara Burch	<p>Cabinet Member for Inclusive and Active Communities Lead Officers – Frances O'Brien, Ian Saunders, Jane Rodgers, Matthew Gatehouse</p> <p>Affordable Housing Strategy Homelessness Community Safety Active Travel Leisure Centres Play and Sport Tourist Information, Museums, Theatres, Attractions</p>	Cantref
Tudor Thomas	<p>Cabinet Member for Social Care, Safeguarding and Accessible Health Services Lead Officer – Jane Rodgers</p> <p>Children's services Fostering & adoption Youth Offending Service Adult Services Whole authority safeguarding (children and adults) Disabilities Mental Health and wellbeing Relationships with health providers and access to health provision</p>	Park
Catrin Maby	<p>Cabinet Member for Climate Change and the Environment Lead Officer – Frances O'Brien, Matthew Gatehouse</p> <p>Decarbonisation Transport Planning Local Food production, consumption and procurement including agroforestry and local horticulture Traffic network planning Public Transport Highways including trunk roads Pavements and back lanes Flood alleviation, management and recovery, river quality</p>	Drybridge

	<p>Waste management Street care, litter and public spaces Countryside, Biodiversity and public rights of way including parks and open spaces Public conveniences</p>	
Catherine Fookes	<p>Cabinet Member for Equalities and Engagement</p> <p>Lead Officers – Frances O’Brien, Matt Phillips, Matthew Gatehouse</p> <p>Community inequality (health, income, nutrition, disadvantage, discrimination, isolation) Benefits Welsh language Democracy promotion and citizen engagement Community Hubs and Contact Centre Customer service and citizen experience Communications, public relations, marketing Working with voluntary organisations Registrars Service Electoral Services Constitution Review Ethics and Standards</p>	Town

Aims and Values of Monmouthshire County Council

Our purpose

Building Sustainable and Resilient Communities

Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

Our Values

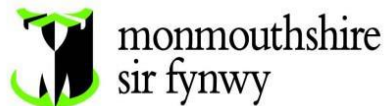
Openness. We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

Fairness. We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

Flexibility. We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

Teamwork. We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

Kindness: We will show kindness to all those we work with putting the importance of relationships and the connections we have with one another at the heart of all interactions.



SUBJECT:	WELSH CHURCH FUND WORKING GROUP
MEETING:	ICMD
DATE:	3rd August 2022
DIVISIONS/WARD AFFECTED:	All

1. PURPOSE:

- 1.1 The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications for the Welsh Church Fund Working Group Meeting 1 held on the 23rd June 2022.

2. RECOMMENDATION:

- 2.1 We resolved that the following grants be awarded as per the schedule of applications.

SCHEDULE OF APPLICATIONS CONSIDERED 2022/23 – MEETING 1.

1. **Llangwm Baptist Chapel**, requested £5,000 for the replacement of the Chapel windows

Recommendation: £1,500 awarded to assist in the replacement of the chapel windows

2. **Raglan Baptist Church** requested £10,000 for urgent and essential repairs to this grade II listed Church, replacement of windows and re-pointing of the walls.

Recommendation: £1,500 awarded to assist in the replacement of the windows on this historic community asset.

3. **Caldicot Events Committee**, requested £2,000 for the purchase of Walkie Talkie Radios and Cases

Recommendation: No award was made; request was made for further detailed information and re-application.

4. **St Arvans Church**, requested £2,400 required to enable the Dormer windows of the Church to be repaired and re-painted

Recommendation: £650 awarded to assist in providing for the cost of paint for essential repairs and conservation work to this historical church

5. **Tintern Recreation Centre & Village Hall** requested £5,000 to assist in redeveloping and renewing of the outdoor playground and community garden in Tintern Village Hall.

Recommendation: £1,500 awarded to assist in providing for the purchase of new equipment for the renovation of this tourist / community leisure asset.

6. **St Peter's Church, Llanwenarth Citra**, requested £1,750 for in the provision of a hearing loop system in the church to enable the inclusion of the hard of hearing into all events held within the church

Recommendation: £1,500 awarded to assist in installing a hearing loop system to enable the inclusion of all parishioners.

7. **Parish Church of St Stephen's and St Tathan's, Caerwent**, requested £3,000 for the repair / replacement of the north porch roof on this 15th Century Church that is unstable

Recommendation: £2,000 awarded to assist in funding the renovation of the north porch roof of this 15th Century Church.

7. **St Michael's Church Llanfihangel ystern-Llewern**, requested £2,000 for emergency remedial action to remove the church bells from the dangerous bell tower framer, investigation and further action identified for their re-instatement.

Recommendation: £1,000 awarded to assist in funding the renovation of the bell tower frame.

3. **OPTIONS APPRAISAL**

Options available to the Committee are driven by the information supplied by the applicants.

4. **EVALUATION CRITERIA**

No evaluation criteria are applicable to the grant awarded by the trust.

5. **REASONS**

A Meeting took place on Thursday 23rd June 2022 of the Welsh Church Fund Committee Working Group to recommend the payment of grants as detailed in the attached schedule (Appendix 1).

County Councillors in attendance at meeting 1:

County Councillor A. Webb (Chair)
County Councillor S. Garrett (Vice Chair)
County Councillor J. Strong
County Councillor M. Lane

OFFICERS IN ATTENDANCE at meeting 1:

D Jarrett Central Finance

5.1 DECLARATIONS OF INTEREST

None.

5.2 APOLOGIES FOR ABSENCE at meeting 1

None

5.3 CONFIRMATION OF REPORT OF PREVIOUS MEETINGS

The minutes of the meetings held on the 03rd March 2022

6. RESOURCE IMPLICATIONS

A total of £9,650 has been allocated to applicants at Meeting 1 of the Welsh Church Fund Committee The balance of £21,510 can be utilised at future meetings during the 2022-23 financial year.

7. WELLBEING OF FUTURE GENERATIONS IMPLICATIONS (INCORPORATING EQUALITIES, SUSTAINABILITY, SAFEGUARDING AND CORPORATE PARENTING):

There are no Future Generations, equality, safeguarding, corporate parenting or sustainable development implications directly arising from this report. The assessment is contained in the attached appendix.

8. CONSULTEES:

Senior Leadership Team
All Cabinet Members
Head of Legal Services
Assistant Head of Finance
Central Finance Management Accountant

9. BACKGROUND PAPERS:

Welsh Church Fund Schedule of Applications 2022/23– Meeting 1 (Appendix 1)

10. AUTHOR:

David Jarrett – Senior Accountant – Central Finance Business Support

11. CONTACT DETAILS

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Integrated Impact Assessment document

(incorporating Equalities, Future Generations, Welsh Language and Socio Economic Duty)

<p>Name of the Officer D Jarrett Phone no: 4657 E-mail: davejarrett@monmouthshire.gov.uk</p>	<p>Please give a brief description of the aims of the proposal To assess the Grant Allocation Processes of the Welsh Church Fund for the meeting of the Welsh Church Fund Working Group on the 23rd June 2022</p>
<p>Name of Service Finance</p>	<p>Date Future Generations Evaluation 23rd June 2022</p>

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1. Are your proposals going to affect any people or groups of people with protected characteristics? Please explain the impact, the evidence you have used and any action you are taking below.

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	Encouraging the socializing of differing age groups through social provision	No negative impact	
Disability	Proposal to assist in the provision of disabled facilities.	No negative impact	
Gender reassignment	No impact	No negative impact	

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Marriage or civil partnership	No impact	No negative impact	
Pregnancy or maternity	No impact	No negative impact	
Race	.No impact	No negative impact	
Religion or Belief	.Encouraging religion through education at the point of delivery through the provision of enhanced facilities	No negative impact	
Sex	No impact	No negative impact	
Sexual Orientation	.No Impact	No Negative impact	

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2. The Socio-economic Duty and Social Justice

The Socio-economic Duty requires public bodies to have due regard to the need to reduce inequalities of outcome which result from socio-economic disadvantage when taking key decisions This duty aligns with our commitment as an authority to Social Justice.

	Describe any positive impacts your proposal has in respect of people suffering socio economic disadvantage	Describe any negative impacts your proposal has in respect of people suffering socio economic disadvantage.	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Socio-economic Duty and Social Justice	N/A	No Negative impact	





3. Policy making and the Welsh language.


How does your proposal impact on the following aspects of the Council's Welsh Language Standards:	Describe the positive impacts of this proposal	Describe the negative impacts of this proposal	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts
<p>Policy Making</p> <p>Effects on the use of the Welsh language,</p> <p>Promoting Welsh language</p> <p>Treating the Welsh language no less favourably</p>	N/A	No Negative impact	
<p>Operational</p> <p>Recruitment & Training of workforce</p>	N/A	No Negative impact	
<p>Service delivery</p> <p>Use of Welsh language in service delivery</p> <p>Promoting use of the language</p>	N/A	No Negative impact	

4. Does your proposal deliver any of the well-being goals below? Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal. There's no need to put something in every box if it is not relevant!

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
A prosperous Wales Efficient use of resources, skilled, educated people, generates wealth, provides jobs	N/A	
A resilient Wales Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g. climate change)	N/A	
A healthier Wales People's physical and mental wellbeing is maximized and health impacts are understood	N/A	
A Wales of cohesive communities Communities are attractive, viable, safe and well connected	N/A	
A globally responsible Wales Taking account of impact on global well-being when considering local social, economic and environmental wellbeing	N/A	
A Wales of vibrant culture and thriving Welsh language Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation	N/A	
A more equal Wales People can fulfil their potential no matter what their background or circumstances	N/A	

5. How has your proposal embedded and prioritised the sustainable governance principles in its development?

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Long Term</p> <p>Balancing short term need with long term and planning for the future</p>	N/A	
 <p>Collaboration</p> <p>Working together with other partners to deliver objectives</p>	N/A	
 <p>Involvement</p> <p>Involving those with an interest and seeking their views</p>	N/A	
 <p>Prevention</p> <p>Putting resources into preventing problems occurring or getting worse</p>	N/A	

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p data-bbox="349 256 521 520">Considering impact on all wellbeing goals together and on other bodies</p>	.N/A	

6. Council has agreed the need to consider the impact its decisions has on the following important responsibilities: Corporate Parenting and Safeguarding. Are your proposals going to affect any of these responsibilities?

	Describe any positive impacts your proposal has	Describe any negative impacts your proposal has	What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?
Safeguarding	Not applicable	.	
Corporate Parenting	Not applicable		

7. What evidence and data has informed the development of your proposal?

The evidence and data used for the assessment of each applicant to the Welsh Church Fund is supplied by the applicant upon submission of their application. The data and information supplied or subsequently requested is used to form the basis of the Committees' decision on whether to award a qualifying grant.

8. SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?

The grant aid supports and highlights the positive effect that decisions the Welsh Church Fund Working Group have on the applicants funding requests from Voluntary Organisations, Local Community Groups, Individuals and Religious Establishments. All awards are made in the belief that the funding is utilised for sustainable projects and cultural activities that benefit individuals, organisations, communities and their associated assets. All grants are awarded within the Charitable Guidelines of the Trust

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9. ACTIONS: As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.

What are you going to do	When are you going to do it?	Who is responsible
Award grants	August 2022	Welsh Church Fund

10. VERSION CONTROL: The Equality and Future Generations Evaluation should be used at the earliest stage, such as informally within your service, and then further developed throughout the decision making process. It is important to keep a record of this process to demonstrate how you have considered and built in equality and future generations considerations wherever possible.

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Version No.	Decision making stage	Date considered	Brief description of any amendments made following consideration
1	Cabinet	27 th July 2022	

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WELSH CHURCH FUND - APPLICATIONS 2022/23

APPENDIX 1

MEETING 1: 23rd June 2022

	<u>ORGANISATION</u>	<u>ELECTORAL DIVISION</u>	<u>Signed by Councillor</u>	<u>REQUEST</u>	<u>DECISION</u>	<u>NATURE OF PROJECT REQUEST</u>	<u>PROJECT TOTAL COST</u>	<u>DATE Application Received</u>	<u>D of I*</u>	<u>Additional Information</u>	
	<u>NEW APPLICATIONS AWAITING DECISION</u>			£	£		£				
1	Llangwm Baptist Chapel	Devauden	B.Greenland	£5,000	£1,500	replacement of the Chapel windows	£18,780	12/02/22	No	Chapel is used for Weddings, Christenings and funerals as well as a place of worship. Also, concerts, various art sales and hymn singing is held in the chapel	
2	Raglan Baptist Church	Raglan	Penny Jones	£10,000	£1,500	Urgent and essential repairs to this grade II listed Church, replacement of windows and re-pointing of the walls	£71,803	13/04/22	No	Raglan Baptist church was built in 1863 and is a grade II listed building and is available everyday for community centred activities as there is no other community facility available. Uses include, concerts, toddler groups, youth clubs, 'Seniors' lunches and coffee mornings amongst others.	
3	Caldicot Events Committee	Westend	D. Evans	£2,000	defer	Purchase of Walkie Talkie Radios and Cases	£7,893	04/05/22	No	This type of equipment is hired every year and purchasing our own would save money in the long-term	
4	St Arvans Church	St Arvans	A Webb	£2,400	£650	Funding required to enable the Dormer windows of the Church to be repaired and re-painted	£3,050	30/05/22	Yes	The Church provides facilities for the Community including Weddings, Funerals and Baptisms as well as village social events / children's activities.	
5	Tintern Recreation Centre & Village Hall	St Arvans	A Webb	£5,000	£1,500	Funding required to assist in redeveloping and renewing of the outdoor playground and community garden in Tintern Village Hall.	£42,986	30/05/22	Yes	The aim is to benefit the entire community of Tintern and visitors to the village from the UK and beyond.	
6	St Peter's Church, Llanwenarth Citra	Mardy	M.Lane	£1,750	£1,500	assistance in the provision of a hearing loop system in the church to enable the inclusion of the hard of hearing into all events held within the church	£3,566	26/05/202	Yes	There are several members of the community who are hard of hearing and this alongside a new speaker system would enhance the visitor experience greatly.	
7	Parish Church of St Stephen's and St Tathan's, Caerwent	Caerwent	P. Murphy	£3,000	£2,000	Funding assistance for the repair / replacement of the north porch roof on this 15th Century Church that is unstable.	£62,000	10/05/22	No	The church also wants to install a permanent access ramp to comply with access for all. Also, drainage work is required on the east wall of the church to include archaeological investigation work	
8	St Michael's Church Llanfihangel ystern-Llewern	Llantillio Crossenny	Ian Chandler	£2,000	£1,000	Funding of emergency remedial action to remove the church bells from the dangerous bell tower framer, investigation and further action identified for their re-instatement	£8,985	17/06/22	No	The completion of the project will allow the re-opening of visitors walking the Offa's Dyke path and for community use	
Deferred Applications											
SUB TOTAL Meeting 1				£31,150	£9,650						
						OTHER INFORMATION :					
	MEETING	DATE	CABINET		AWARD						
	1	June 23rd 2022	July 27th 2022		9,650						
	2	July 21st 2022	Sept 07th 2022		0						
	3	Sept 22nd 2022	Oct 05th 2022		0						
	4	Oct 27th 2022	Dec 07th 2022		0						
	5	Dec 01st 2022	Jan 04th 2023		0						
	6	Jan 19th 2023	Feb 01st 2023		0						
	7	Mar 09th 2023	Apr 05th 2023		0						
	TOTAL AWARDED FOR 2022/23					9,650					
	BUDGET 2022/23					31,160					
	BALANCE B/F TO 2022/23					£0					
	Monmouthshire's Allocation for 2022/23					£31,160					
	REMAINING BALANCE c/funding 2022/23					£21,510					

*D of I = Declaration of Interest

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SUBJECT:	PROPOSED AMENDMENT TO SECONDARY SCHOOL CATCHMENT AREAS
MEETING:	INDIVIDUAL CABINET MEMBER DECISION
DATE:	3rd AUGUST 2022

1. PURPOSE:

The purpose of this report is to highlight to Councillors an area of Monmouthshire that does not have a designated secondary school catchment area, and make recommendations for remedial action.

2. RECOMMENDATIONS:

- 2.1 To note the content of this report, which highlights an area of Monmouthshire without a designated English Medium Secondary School catchment area
- 2.2 To agree that the affected area should be placed into the catchment area for Monmouth Comprehensive School for the reasons identified in this report
- 2.3 To agree to write to Welsh Ministers seeking their approval to vary the published admission arrangements for the academic year 2022/23 onwards.

3. KEY ISSUES:

Background to Secondary School catchment areas

- 3.1 Monmouthshire County Council is the admissions authority for all community schools within the county. With this brings responsibility for the admission arrangements that apply for each of our community schools, including the designated catchment areas.
- 3.2 Catchment areas in Monmouthshire form a significant part of the Council's admission arrangements for the following reasons:
 - They assist in the planning for the provision of school places, enabling us to monitor and track demand within designated areas to ensure that the number of school places is sufficient
 - They form a key part of the local authority's oversubscription criteria, where there are more applications for a school than there are places available,

ensuring that those residing within the catchment area for a school are afforded priority.

- They form part of the criteria for assessing eligibility for free home to school transport, which is currently awarded to the nearest or catchment school if the distance criteria is met (1.5m Primary and 2m Secondary)

Secondary catchment review 2018

- 3.3 In 2018, Monmouthshire County Council undertook a review of secondary school catchment areas, specifically focussing on the catchment area for King Henry VIII and Monmouth Comprehensive Schools. The aims of this catchment review were:
- To address some areas of the county which did not fall within the catchment area for a Monmouthshire school.
 - Where possible, to align Primary and Secondary School catchment areas to support transitional arrangements.
 - Where possible, to address areas whereby the catchment school is not necessarily the nearest school.
 - To seek to address any imbalances within existing school catchment areas to ensure robust arrangements for the planning for school places.
 - To review school catchment areas through the ongoing development of school reorganisation proposals.
- 3.4 The areas of Usk, Goytre and immediate surrounding areas were identified as a priority for review as they did not have a designated secondary catchment area for a school within the county. The catchment for Usk, Goytre and immediate surrounding areas had been in place prior to Local Government reorganisation in 1996, and therefore the designated secondary school catchment area was Caerleon Comprehensive School. This status impacted significantly on the families within the area and their ability to both secure and access school places within Monmouthshire.
- 3.5 Following an extensive consultation exercise undertaken in 2018, the Council agreed to implement amendments to the catchment areas for King Henry VIII and Monmouth Comprehensive School, more specifically:
- the catchment area for Goytre Fawr Primary School was aligned to King Henry VIII Comprehensive School
 - the catchment area for Usk Church in Wales Primary School was aligned to Monmouth Comprehensive School

3.6 The amendments identified under 3.5 were implemented as part of the September 2020 admission arrangements, and has since brought the following benefits to affected residents:

- increased opportunities to secure a secondary school place within Monmouthshire
- enabled free home to school transport to a Monmouthshire secondary school
- helped to secure robust transitional links between primary and secondary schools, keeping cohorts of pupils together.

Why the need to vary the determined admission arrangements?

3.7 The catchment review undertaken in 2018 resulted in almost all areas of Monmouthshire falling within the catchment area for a Monmouthshire Secondary School. However, the areas of Tredunnoch, Llanhennock, Llandegveth, Llansoar and Llangybi were not amended as part of this review and therefore Caerleon Comprehensive School remained catchment for these areas. The reasons for this decision were:

- The affected areas form part of the catchment area for Charles Williams Primary School, which is situated in Newport City Council and feeds into Caerleon Comprehensive School. It therefore made sense to recognise and support the existing transitional links.
- The close geographical proximity to the Newport boundary meant that Caerleon Comprehensive School appeared overall to be the parental preference for families within the area, based on existing trends.
- The option of placing the affected area into the catchment area for a Monmouthshire secondary school would result in significantly increased travelling distances for the young people residing within the area.

3.8 The Councils amended catchment area was implemented for September 2020. Unfortunately, since this time, Newport City Council have undertaken their own review of secondary school catchment areas and have implemented an amended catchment area for Caerleon Comprehensive School, which now stops at the Newport City Council boundary. This decision has left the areas of Tredunnoch, Llandegveth, Llanhennock, Llansoar and Llangybi without a designated catchment for an English Medium secondary school.

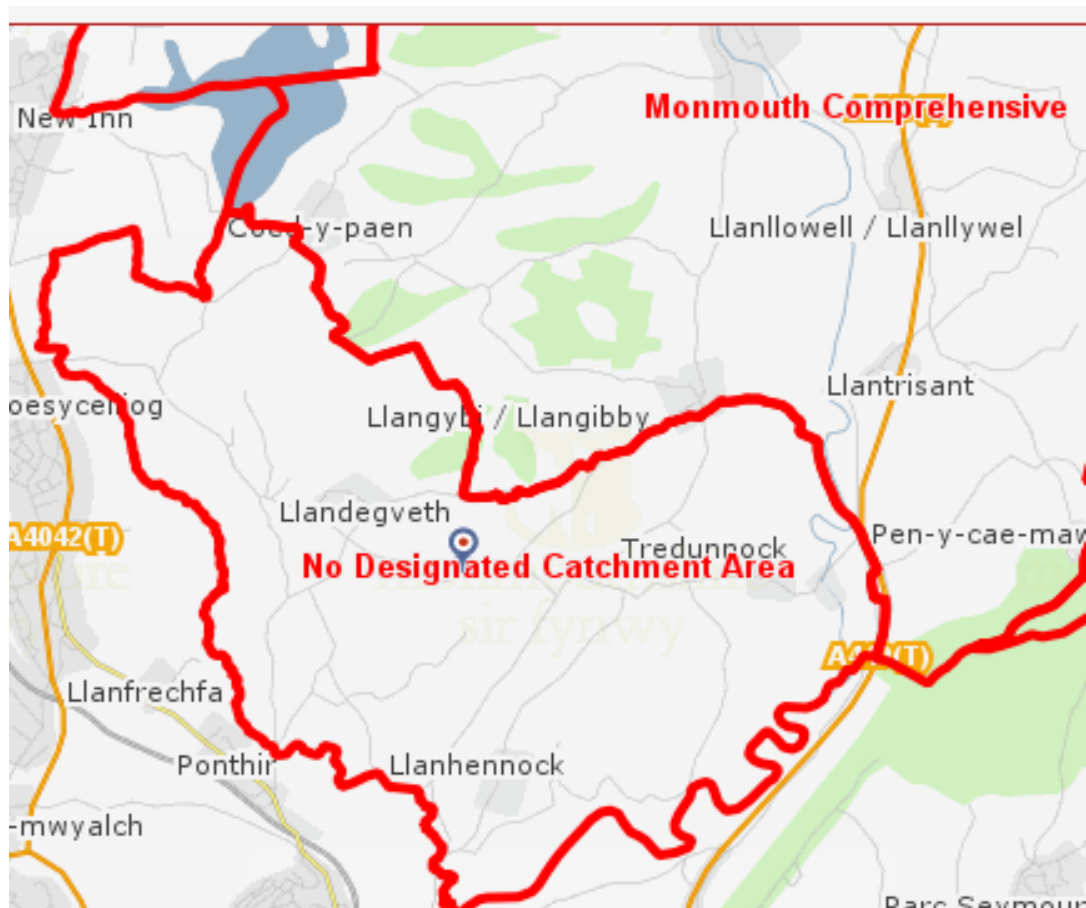
3.9 The significance of this position is that:

- Children residing within this area are no longer afforded priority for school places at Caerleon Comprehensive School, as it is no longer the designated catchment school. Due to regular oversubscription at Caerleon Comprehensive

School, there is a significant risk that affected children will be unable to obtain places at Caerleon Comprehensive School going forward.

- As the affected area does not form part of the catchment area for a Monmouthshire secondary school, there is currently no priority afforded to affected children in order to obtain school places in county.
- The home to school transport policy for secondary age pupils provides transport to the catchment or nearest (suitable) school over a distance criteria of 2 miles. As things stand, a secondary school within county can neither be considered as nearest or catchment, and therefore children from this area will not be able to obtain free transport to any secondary school in county.

3.10 The affected area is illustrated on the map below. In line with the criteria identified within the current School Admission and Transport policies, families residing within this area are now at a disadvantage when it comes to obtaining school places and receiving transport assistance.



Proposals

3.11 The School Admission Arrangements for the academic years 2021/22 and 2022/23 have been published, which results in the affected area being left without a designated

catchment area for an English Medium Secondary School. However, in line with section 2.20 of the School Admissions Code Wales (July 2013), published admission arrangements can be varied with approval of Welsh Ministers in set circumstances, for example, “where there has been a major change of circumstances”.

- 3.12 In light of the above, it is proposed that an application is made to Welsh Ministers proposing that the catchment boundary for Monmouth Comprehensive School is extended into the affected area with effect from September 2022.

Projected number of pupils affected

- 3.13 The table below identifies the number of children that are currently residing within the affected area and therefore do not currently have an English Medium secondary catchment School. The numbers identify the children that will transition from primary to secondary school between September 2021 and September 2027.

Transition from Primary to Secondary	Number of Pupils Affected
Sep-22	7
Sep-23	1
Sep-2	5
Sep-25	4
Sep-26	4
Sep-27	4
Total	25

It is recommended that Monmouth Comprehensive School is considered to be the new catchment school for the affected area. Whilst the school often finds itself in a position of oversubscription, we do not anticipate an in catchment pressure for those transitioning from primary to secondary school, meaning the above numbers can be absorbed should parental preference require, and applications are made by the relevant closing dates.

4. OPTIONS APPRAISAL

Consideration has been given to the various options available to resolve the current position:

Option 1 Do Nothing and maintain the status Quo of having no designated secondary school catchment

Strengths	Weaknesses
There would be no additional costs to consider through home to school transport entitlement	Pupils living within the affected area will not have a designated catchment school which will impact on their eligibility for school places
	Pupils living within the affected area will not have an entitlement to receive transport to a Monmouthshire School
	Pupils living within the affected area who attend Usk CIW Primary are unlikely to be able to transition with their peers
	With the lack of catchment School, free home to school transport would be provided to the nearest suitable school, which is likely to be a school within Newport

Option 2 Amend the catchment area for **Monmouth Comprehensive School** to incorporate the affected area

The estimated travelling distances associated with this proposal are:

Tredunnoch (NP15 1LY)	18.8 miles
Llanhennoch (NP18 1LT)	20.4 miles
Llansoar (NP18 1LS)	18.3 miles
Llangybi (NP15 1PD)	16.7 miles

Strengths	Weaknesses
The affected school would have a designated catchment school in county, so would receive priority for school places.	Increase in home to school transport costs due to eligibility for transport to the catchment school
Pupils living within the affected area will meet the eligibility criteria for free transport to a Monmouthshire School	Whilst this option is more financially viable than options 3-5, travelling distances are further.
PTU have confirmed that there are existing transport links from the surrounding areas to Monmouth Comprehensive School make this option the most financially viable	Limited capacity for new arrivals into the affected area who are already of secondary age, as places are often filled with out of county residents

We do not anticipate an in catchment pressure for those transitioning between Primary and Secondary so pupils should be accommodated if applying by the specified closing date	
Of the 25 existing pupils within the area, a large proportion attend Usk CIW Primary which has transitional links with Monmouth Comprehensive	
The affected area is more connected to Usk / Monmouth than it is other clusters within the County	

Option 3 Amend the catchment area for **Chepstow School** to incorporate the affected area

The estimated travelling distances associated with this proposal are:

Tredunnoch (NP15 1LY)	13.5 miles
Llanhennock (NP18 1LT)	18.4 miles
Llansoar (NP18 1LS)	20.3 miles
Llangybi (NP15 1PD)	17.0 miles

Strengths	Weaknesses
The affected area would have a designated catchment school in county, so would receive priority for school places.	Increase in home to school transport costs due to eligibility for transport to the catchment school
Pupils living within the affected area will meet the eligibility criteria for free transport to a Monmouthshire School	PTU have confirmed that there are no existing transport links to Chepstow School from the affected area, which would make it less financially viable when comparing to option 2
We do not anticipate an in catchment pressure for those transitioning between Primary and Secondary so pupils should be accommodated if applying by the specified closing date	There are no established transitional links between Usk CIW Primary School and Chepstow School.
There is sufficient capacity across all year groups for new arrivals into the affected area who are already of secondary age.	The children from the affected area who attend Usk CIW Primary school would be unlikely to be able to transition to Secondary School with their peers
Generally shorter travelling distances than option 2	The affected community is not seen to be connected to the Chepstow area

Option 4 Amend the catchment area for **Caldicot School** to incorporate the affected area

The estimated travelling distances associated with this proposal are:

Tredunnock (NP15 1LY)	12.7 miles
Llanhennock (NP18 1LT)	13.0 miles
Llansoar (NP18 1LS)	14.9 miles
Llangybi (NP15 1PD)	16.7 miles

Strengths	Weaknesses
The affected area would have a designated catchment school in county, so would receive priority for school places.	Increase in home to school transport costs due to eligibility for transport to the catchment school
Pupils living within the affected area will meet the eligibility criteria for free transport to a Monmouthshire School	Whilst Caldicot School has been identified as the nearest Monmouthshire school for the affected area, PTU have confirmed that there are no existing transport links to Caldicot School from the affected area, which would make it less financially viable when comparing to option 2
We do not anticipate an in catchment pressure for those transitioning between Primary and Secondary so pupils should be accommodated if applying by the specified closing date	There are no established transitional links between Usk CIW Primary School and Caldicot School.
There is sufficient capacity across all year groups for new arrivals into the affected area who are already of secondary age.	The children from the affected area who attend Usk CIW Primary school would be unlikely to be able to transition to Secondary School with their peers
Caldicot School would be the nearest Monmouthshire School for the majority of the affected area, meaning shorter travelling distances	The affected community is not seen to be connected to the Caldicot area

Option 5 Amend the catchment area for **King Henry VIII Comprehensive School** to incorporate the affected area

The estimated travelling distances associated with this proposal are:

Tredunnock (NP15 1LY)	16.1 miles
Llanhennock (NP18 1LT)	17.4 miles
Llansoar (NP18 1LS)	16.2 miles
Llangybi (NP15 1PD)	15.0 miles

Strengths	Weaknesses
The affected area would have a designated catchment school in county, so would receive priority for school places.	Increase in home to school transport costs due to eligibility for transport to the catchment school
Pupils living within the affected area will meet the eligibility criteria for free transport to a Monmouthshire School	PTU have confirmed that there are no existing transport links to King Henry VIII Comprehensive School from the affected area, which would make it less financially viable when comparing to option 2
We do not anticipate an in catchment pressure for those transitioning between Primary and Secondary so pupils should be accommodated if applying by the specified closing date	There are no established transitional links between Usk CIW Primary School and King Henry VIII Comprehensive School.
There is sufficient capacity across all year groups for new arrivals into the affected area who are already of secondary age.	The children from the affected area who attend Usk CIW Primary school would be unlikely to be able to transition to Secondary School with their peers
Shorter travelling distances than option 2	The affected community is not seen to be connected to the Abergavenny area

The preferred option is option 2, as this supports the original aims of our catchment review undertaken in 2018, which was to firstly provide Monmouthshire families with a Secondary school catchment inside of the County, and secondly to establish catchment areas that support transitional links between Primary and Secondary Schools.

5. REASONS:

The Council has a responsibility to provide access to school places for all young people who reside within the County.

Following the decision made by Newport City Council to remove the affected area from the catchment area of Caerleon Comprehensive School, there is no longer a secondary catchment designated to the families residing within that area.

The status quo means that the families within the affected area are more disadvantaged than other families across Monmouthshire who have a designated secondary catchment, as they do not currently receive priority for places at any Secondary School and are not eligible for free home to school transport to any Monmouthshire Secondary School.

The proposals outlined within this report will reinstate an equitable position for the affected families, and enable introduction for the academic year 2022/23, pending approval of Welsh Ministers.

6. RESOURCE IMPLICATIONS:

The costs associated with this proposal purely relate to the impact on home to school transport. The historic position has been that, in the vast majority of cases, free Home to School Transport has been provided to Caerleon Comprehensive School as both the nearest and catchment school for the affected area.

The decision implemented by Newport City Council will now result in a reduction in the number of young people obtaining places at Caerleon Comprehensive school, as they are no longer afforded priority as in catchment applicants. The consequences of such are that the Local Authority will need to provide transport to an alternative school at an increased distance to that of Caerleon Comprehensive, which will increase home to school transport costs.

The Passenger Transport Unit have been consulted during this review process and have confirmed that the proposals to establish Monmouth Comprehensive School as the new catchment school for the affected area would be most financially efficient option when compared to the other 3 secondary schools within the County. This is due to having existing transport links to Monmouth Comprehensive which could be adjusted to accommodate the young people residing within the affected area.

The estimated additional costs associated with providing the children affected with free home to school transport to Monmouth Comprehensive School over the next 5 academic years are:

Transition from Primary to Secondary	Number of Pupils estimated to require transport	Cost per day	Cost per annum
Sep-22	2	£40	£7,600
Sep-23	1	£40	£7,600
Sep-24	5	£80	£15,200
Sep-25	4	£80	£15,200
Sep-26	4	£80	£15,200
Total	16		

The above has been calculated on the assumption that the existing vehicle would need to increase in size from a 4 seater to 8 seater in September 2022, and then to a 16 seater in September 2024.

The costs provided by the Passenger Transport Unit are estimates based on current rates and do not factor in the anticipated increases in contract prices, for example, due to rising fuel prices.

7. WELLBEING OF FUTURE GENERATIONS IMPLICATIONS (INCORPORATING EQUALITIES, SUSTAINABILITY, SAFEGUARDING AND CORPORATE PARENTING):

This assessment has been undertaken with no negative impacts identified.

8. CONSULTEES:

CYP DMT
SLT
Neighbouring Local Authorities
Passenger Transport Unit

9. BACKGROUND PAPERS:

Welsh Government School Admission Code 2013
School Organisation Code (2013)

10. AUTHOR:

Matt Jones, Access Unit Manager

11. CONTACT DETAILS:

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<p>Name of the Officer completing the evaluation Matt Jones</p> <p>Phone no: 01633 644508 E-mail: matthewdjones@monmouthshire.gov.uk</p>	<p>Please give a brief description of the aims of the proposal</p> <p>To amend the catchment area for Monmouth Comprehensive School to incorporate the villages of Tredunnock, Llanhennock, Llansoar, Llangybi and Llandegveth, currently designated as having no catchment school</p>
<p>Name of Service area Children and Young People Directorate, Access Unit</p>	<p>Date July 2022</p>

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Are your proposals going to affect any people or groups of people with protected characteristics? Please explain the impact, the evidence you have used and any action you are taking below.

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	Children of Secondary school age will have increased opportunities to both obtain places and gain access to attend a Monmouthshire school, which we believe will have a positive impact on their standards of education and wellbeing	No Impact	N/A

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Disability	The new proposed catchment school has a special needs resources base to support children with ALN whose needs cannot be solely met in mainstream education	The previous catchment school was Caerleon Comprehensive which was significantly closer in distance. However, Newport City Council have removed areas of Monmouthshire from the catchment area which reduces the opportunities for children to gain school places at Caerleon. The increase in travelling distances is therefore beyond our control	Children with ALN who have a statement or IDP should still be prioritized for places at Caerleon as the nearest school, should this be parental preference
Gender reassignment	No Impact	No Impact	No Impact
Marriage or civil partnership	No Impact	No Impact	No Impact
Pregnancy or maternity	No Impact	No Impact	No Impact
Race	No Impact	No Impact	No Impact
Religion or Belief	No Impact	No Impact	No Impact

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Sex	The proposed new catchment school (Monmouth Comprehensive) is co-educational including boys and girls.	No Impact	No Impact
Sexual Orientation	No Impact	No Impact	No Impact

2. The Socio-economic Duty and Social Justice

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The Socio-economic Duty requires public bodies to have due regard to the need to reduce inequalities of outcome which result from socio-economic disadvantage when taking key decisions This duty aligns with our commitment as an authority to Social Justice.

	Describe any positive impacts your proposal has in respect of people suffering socio economic disadvantage	Describe any negative impacts your proposal has in respect of people suffering socio economic disadvantage.	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Socio-economic Duty and Social Justice	Free home to school transport would be provided to all families within the area to the new catchment school, therefore, there would not be a financial burden placed on families as a result	No Impact	n/a

3. Policy making and the Welsh language.

How does your proposal impact on the following aspects of the Council's Welsh Language Standards:	Describe the positive impacts of this proposal	Describe the negative impacts of this proposal	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts
<p>Policy Making</p> <p>Effects on the use of the Welsh language,</p> <p>Promoting Welsh language</p> <p>Treating the Welsh language no less favourably</p>	<p>The affected area will still form part of the catchment area for a Welsh Medium Primary and Secondary School with free transport provided for those families seeking education through the medium of Welsh</p>	<p>No impact – the affected area will still form part of the catchment area for a Welsh Medium Primary and Secondary School with free transport provided for those families seeking education through the medium of Welsh</p>	<p>N/A</p>
<p>Operational</p> <p>Recruitment & Training of workforce</p>	<p>No impact</p>	<p>No Impact</p>	<p>N/A</p>
<p>Service delivery</p> <p>Use of Welsh language in service delivery</p>	<p>No impact</p>	<p>No Impact</p>	<p>N/A</p>

Promoting use of the language			
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4. Does your proposal deliver any of the well-being goals below? Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal. There's no need to put something in every box if it is not relevant!





Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
A prosperous Wales Efficient use of resources, skilled, educated people, generates wealth, provides jobs	The proposal is the most economically efficient proposal for placing the affected areas into a Monmouthshire catchment, as existing transport networks will be used rather than establishing new.	No Impact
A resilient Wales Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g. climate change)	No Impact	No Impact
A healthier Wales People's physical and mental wellbeing is maximized and health impacts are understood	The proposals will help to ensure that children from within the community can attend school with their peers, supporting mental wellbeing	No Impact
A Wales of cohesive communities Communities are attractive, viable, safe and well connected	Learners will remain in their communities and will be able to transition to a school that is within the county boundary	No Impact
A globally responsible Wales Taking account of impact on global well-being when considering local social, economic and environmental wellbeing	No Impact	No Impact

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<p>A Wales of vibrant culture and thriving Welsh language Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation</p>	<p>No impact. The provision of Welsh Medium education will continue to be promoted for families residing within the affected area, as they are in all areas of the County</p>	<p>No Impact</p>
<p>A more equal Wales People can fulfil their potential no matter what their background or circumstances</p>	<p>Young people residing within the affected area currently fall outside of a secondary school catchment area in Monmouthshire. The proposals, if implemented, will bring equity with the rest of the County.</p>	

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5. How has your proposal embedded and prioritised the sustainable governance principles in its development?

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Long Term</p> <p>Balancing short term need with long term and planning for the future</p>	<p>If children are able to attend a school within the community they are more likely to continue their education within the county.</p>	

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Collaboration</p> <p>Working together with other partners to deliver objectives</p>	<p>This proposal will allow for partners to work more closely together to affect change in socio economic deprivation. To work together to deliver seamless progression between keystages</p>	
 <p>Involvement</p> <p>Involving those with an interest and seeking their views</p>	<p>The feedback received from families within the affected areas is that this would be the preferred option as an alternative to Caerleon Comprehensive</p>	
 <p>Prevention</p> <p>Putting resources into preventing problems occurring or getting worse</p>	<p>The proposals will increase the chances of children living within the affected area securing places at a school alongside other community members. If the proposals do not go ahead, there is a risk that young people will need to attend a school outside of their community links, and where home to school transport arrangements are not established. This could have a negative impact on mental wellbeing as well as further increasing costs of home to school transport.</p>	
 <p>Integration</p> <p>Considering impact on all wellbeing goals together and on other bodies</p>	<p>The proposals will have a positive impact on the wellbeing of affected communities who will be able to access a school within the county, and ensure peer groups can stay together during primary to secondary transfer</p>	

6. Council has agreed the need to consider the impact its decisions has on the following important responsibilities: Corporate Parenting and Safeguarding. Are your proposals going to affect any of these responsibilities?

	Describe any positive impacts your proposal has	Describe any negative impacts your proposal has	What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?
Safeguarding	The proposals will enable more of our young people to access schools within the county and therefore our Council adopted safeguarding procedures will apply	n/a	n/a
Corporate Parenting	As above, young people being educated within the county will have a positive impact on corporate parenting as we will be responsible for the educational arrangements within our schools	N/A	N/A

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7. What evidence and data has informed the development of your proposal?

- Pupil projections used to forecast demand on school data
- Pupil location data (internal and from Newport City Council)
- Parental feedback
- PTU data on pupil numbers / route information

8. SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?

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The main positive is that families residing within the affected area will be placed into a catchment area for a secondary school within the County. This will place them in an equitable position with all other Monmouthshire residents and increase the opportunities for them to secure places at a Monmouthshire School.

The main negative is that affected families will have an increase in travelling distances to their catchment school. This is due to circumstances that are beyond the control of Monmouthshire as Newport have removed the area from Caerleons catchment. Families will still have the opportunity to apply for places in Caerleon, however, their chances of being successful have been significantly reduced

9. ACTIONS: As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.

What are you going to do	When are you going to do it?	Who is responsible

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10. VERSION CONTROL: The Equality and Future Generations Evaluation should be used at the earliest stage, such as informally within your service, and then further developed throughout the decision making process. It is important to keep a record of this process to demonstrate how you have considered and built in equality and future generations considerations wherever possible.

Version No.	Decision making stage	Date considered	Brief description of any amendments made following consideration
	<i>e.g. budget mandate, DMT, SLT, Scrutiny, Cabinetetc</i>		

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